

## Seeking Nominations for SDIC Leadership Positions

The San Diego Immunization Coalition is currently seeking nominations to fill the following leadership positions: *Chair, Chair-Elect, and Secretary-Treasurer and 1-3 Ad Hoc Steering Committee Members* to serve a special term, June 1, 2010 through December 31, 2011.

The responsibilities for these positions are as follows:

### **Chair**

- Serves a one year term
- Chairs Steering Committee
- Chairs General Membership meetings
- Prepares and distributes agenda for Steering Committee meetings
- Prepares and distributes agenda for General Membership meetings
- Performs other duties as implied by the position

### **Chair-Elect**

- Serves a one year term
- Serves as Acting Chair as necessary
- Assumes role of Chair at the end of the term
- Must have served as a SDIC General Member for at least one year

### **Secretary-Treasurer**

- Serves a one year term
- Prepares and distributes minutes of Steering Committee meeting
- Prepares and distributes minutes of General Membership Meetings
- Develops and monitors annual and special project budgets
- Performs other duties as implied by the position

SDIC Officers are elected by a simple majority of the SDIC General Membership by ballots distributed via email in May 2010. The Officers' terms will begin June 1, 2010 and results will be sent to SDIC members via email and will be announced at the General Meeting in July 2010.

### **Ad Hoc Steering Committee Members (1- 3 members)**

- Ad Hoc Steering Committee members have no standing SDIC Workgroup or Committee
- Provide advice, direction and/or technical expertise as requested
- Serve a one-year term or until an issue is resolved or activity is completed

If you would like to nominate someone or are interested in any one of these positions please send an email to Tania Farley at [Tania.farley@sdcounty.ca.gov](mailto:Tania.farley@sdcounty.ca.gov)